

Tenderers should follow the steps below to register for the Tender and access the Tender documentation.

1 – Register at www.mytenders.co.uk

2 – Once registered and logged in, click Notice Search from the top of the screen. See screenshot below.



3 – At the Notice Search page use the search options to locate the Tender. In the example screenshot below, the keyword 'Weymouth' has been used. Click Search.

Search For Tender Notices

You are here: [Home](#) > Notice Search

Start searching for notices by filtering the criteria to match your requirements. You can reset your results at any time. For an explanation of the icons used in the Date column please visit the [Icons Explained](#) page.

Filter Results

Keywords: Location:

Buyer Name: Category:

Reference No: Published From: Published To:

Notice Type: Include Archived Contracts?

4 – The Concessions Notice for this Project will be shown in the list of Notices. See below.

Notices

1 records found. Jump to page of 1

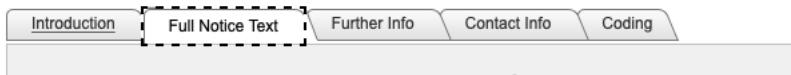
Date	Notice Details
26/09/2019	<p>Seasonal Beach Catering, Retail and Attraction Opportunities for Weymouth Town Council</p> <p>Reference No: SEP158263</p> <p>Published By: Weymouth Town Council</p> <p>Deadline Date: 29-Oct-19</p> <p>Notice Type: 24 Contract Notice (Concessions)</p>

1 records found. Jump to page of 1

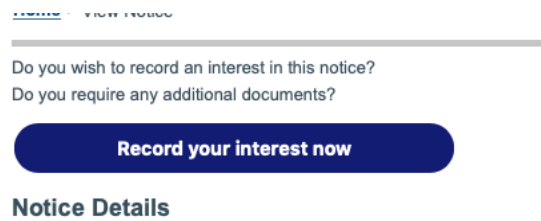
www.mytenders.co.uk/search/show/search-view.aspx?ID=SEP158263 in a new tab

5 – Click the Notice, then read the Full Notice Text.

Notice Details



6 – Select 'Record your interest now' to access the Tender.



7 – Tenderers will now be able to access the Tender and all documentation.

8 – Tenderers should prepare their response following the instructions in the Tender.

9 – Further guidance for using the E-Portal is available from the mytenders Help section.