

APPLICATION FORM FOR GRANT 24/25

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

Age UK North South and West Dorset. Units 1-2, 5 Crown Square, Poundbury, Dorchester DT1 3EN

Name of person making the application: Terri Lewis

Position in organisation: Chief Executive Officer

Contact phone number: 01305 269 444

Email address: provided

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	x
Have at least three members on its management committee	x
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	x
Have paid employees	x
Recruit and train volunteers?	x

3. Are you a registered charity? Yes

If so, please give your charity number: 07614504

4. Is your organisation part of, or affiliated to, a larger organisation

If so, which: Age UK- though we are independent, and not managed or funded by them

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

We are dedicated to supporting older people in the Dorset area, providing a range of services and activities aimed at promoting the well-being, independence, and quality of life of older individuals. These services include information and advice, social activities, befriending programmes, assistance with practical tasks, and advocacy services. We work closely with local communities, volunteers, and other agencies to address the diverse needs of older people and ensure they can live fulfilling and dignified lives.

6. Where does your organisation meet? Across North, South and West Dorset

7. How often do you meet? We operate Monday-Thursday
8. How many members does your organisation have? 190 including a diverse mix of staff and volunteers
9. How many people will benefit from this funding? We anticipate around 100 direct beneficiaries with additional indirect beneficiaries
10. How many of these are Weymouth Town Council area residents? 50-80%
11. How much funding are you applying for? £3000
12. What is the total cost of your project? £5205

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional, urgent circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for:

We are seeking funding to expand our successful Forget Me Nots dementia support groups in Dorset to meet the growing demand for community-based dementia care. The Forget Me Nots groups provide a holistic approach to dementia support, combining socialisation, cognitive stimulation, and respite for caregivers. With the support of additional funding, we aim to establish new Forget Me Nots groups in Weymouth, extending our reach and impact on individuals living with dementia and their families.

This is currently a well received and successful project operating in Bridport and Wareham. Having piloted this successfully, we have proven that the project can become self funded/ sustainable once initial set up is complete and after 4-8 months of operating. Our aim is to use this funding to set a new weekly co-hort up in the Weymouth area, which will then be self funding after the 6 month period.

14. Which of the Council's priorities does the project contribute to?

- Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.
- Manage the Council's services effectively to meet the needs of the communities we serve.
- Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

N/A

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Staff & Volunteer Costs (expenses/ Training)	£1920
Venue Costs	£1800
Resources & Equipment	£250
Refreshments	£80
Total	£4050

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves: Funding through reserves/ various income streams as believe the demand is worthwhile to launch this project. Once established we believe this will be self sufficient through a small service fee to attendees.

Source	£	Confirmed?
Total	0	N/A

18. How will the funding benefit the community or residents of Weymouth?

<ul style="list-style-type: none"> In September 2022, the number of people aged 65 and over with dementia in Dorset was recorded as 3754 cases, however, it is estimated that there were 7440 people aged 65 and over with the condition, the estimated number of people in all English Unitary Authorities is 3197 There are 11 areas in Dorset within the top 20% most deprived nationally for multiple deprivation. 10 of these are within Weymouth and Portland and one is in the West Dorset District area. <p>Our project focusses on both cohorts and seeks to ensure a holistic approach to supporting the older population in Weymouth.</p>
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19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

N/A

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

Evidenced by figures, and growing demand to extend our services to more areas.

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

Groups such as this take time and funding to establish. We have proven through other areas that this model becomes self sustaining when attendee numbers increase, through weekly charges for activities. Our groups in both Bridport and Wareham have both grown in numbers over a course of months and are now self funding.

22. Weymouth Town Council declared a Climate and Ecological Emergency in 2019 and is keen to ensure that environmental impact reduction and opportunities for environmental enhancement are mainstreamed through its work.

How will this project help improve the environment and what mitigation measures will be put in place to limit environmental impacts such as use of single use plastics, waste generation, sustainable travel, reducing energy usage?

Our project prioritises environmental sustainability alongside dementia care. Measures include minimising waste by using reusable materials, promoting sustainable travel options for participants and volunteers, optimising energy usage with efficient practices, reducing single-use plastics, and seeking opportunities for environmental enhancement. Continuous monitoring and improvement will ensure our project aligns with our commitment to environmental stewardship.

23. How is your organisation normally funded? Not applicable to new organisations:

Grant funding, paid for services, fundraising. We are not funded by the LA or Centrally.

24. What are your current/planned subs/fees/charges?

£2.50 per week per service user, following an initial 'trial period'. This is to ensure the project becomes sustainable into the long term.

25. The Council wishes to ensure that its limited grant budget goes to help those most in need. The Council will not normally fund events or activities for which a charge is made e.g. tickets for a dinner or a fee to attend a club. If it is intended to have a charge, please

let us know how much people will be charged to access this project and what steps are to be put in place to ensure as many people as possible from Weymouth are able to access the project.

If a surplus is to be made please detail how and when these funds will benefit the communities in Weymouth:

Another one of our services/ projects- The Dorset Older Peoples Cost of Living Support project primarily focuses on providing welfare benefits advice to older people in Dorset, addressing the increased demand due to the cost-of-living crisis. With a considerable rise in enquiries and requests for support, our team has assisted the local community in claiming £2 million in welfare benefits last year alone.

Given the substantial increase in financial concerns and call volume, particularly regarding welfare benefits, our costs have risen considerably. To meet this demand, we have employed additional staff and recruited more volunteers. While volunteers provide their time for free, managing, overhead, and travel costs have escalated, especially in rural areas where volunteers travel long distances to assist housebound individuals.

Regarding the Council's concerns about charges and accessibility, this project does not charge for services. We ensure accessibility by reimbursing volunteers for expenses, offering in-home visits for those unable to travel, and providing comprehensive support regardless of financial status. Our goal is to continue providing essential welfare benefits advice to the older people of Dorset while building a sustainable future for our project through capacity building and infrastructure enhancement initiatives.

It is not expected that there will be any surplus in funding even with a nominal service user charge. However, it is crucial to note where funds do go in such instances. Our Welfare Benefits work is not funded by the local authority and injects millions into the local economy every year.

26. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

Not for Weymouth

27. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

Constant community fundraising such as pub quizzes, bake sales, pop up charity shops etc

28. Anticipated income/expenditure for the next 12 months?

Income- £563k/ Expenditure £562.5k

29. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

N/A

30. Grants from non-local authority sources in the last three years with dates, if you have any:

Various, project related

31. Has the project that you want the funding for already happened? No

32. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

33. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact.....) / No/Not applicable (delete)

34. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes (name of contact.....) / No

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: Provided

Account number: Provided

Sort Code: Provided

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed: Provided

Name: TERRI LEWIS, CEO

Date: 01.05.24

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Governance Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
Yes		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £3,000 or less?
n/a		For applications between £3,000 or £5,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
Yes		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
	No	For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
tbc		Will a representative be attending Finance & Governance Committee?
Yes		Scoring matrix approved by the Grant Subgroup?

Assessing officer: Helen Legg

Date of assessment: 04/07/24

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 24/07/24