



Council Offices, Commercial Road, Weymouth, Dorset, DT4 8NG
 01305 239839 – office@weymouthtowncouncil.gov.uk

NOTES OF MEETING

Meeting: Neighbourhood Plan Steering Group Meeting

Date & Time: Monday 15th July 2024 at 7.00pm

Place: Council Chamber, The New Town Hall, Commercial Road

PRESENT:

Chair: Colin Marsh

Steering Group Members: Colin Marsh, Howard Atkinson, Lara Wood, Michael Bevan, Penny Quilter, Phil Watts, Rob Cheeseman, Cllr David Northam (from 20:10)

Project Support: Michele Williams, Jane Biscombe

Special Attendance:

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p>Welcome and Apologies:</p> <p>Colin welcomed everyone and asked the meeting whether they wished him to take the chair as Cllr Northam was delayed at another meeting; this was agreed. Apologies were received from Cllr Jon Orrell.</p>		
2.	<p>Paul Barber – Introduction & Vote:</p> <p>Paul Barber introduced himself, giving some of his background and his interest in the Neighbourhood Plan, along with what he could bring to the group at this late stage.</p> <p>Paul was then asked to leave so the group could vote as to whether to ask him to join the group – the group voted in favour of this. Therefore Paul was invited back into the room and welcomed onto the Steering Group as their newest resident member.</p> <p>Michele to include Paul Barber into all our email groups and grant access to Teams Group.</p>	Paul to be added to email/Teams	Michele
3.	<p>Minutes & Matters Arising:</p> <p>Minutes of last meeting held 17th June 2024 were approved.</p> <p><i>Point 2.1:</i> Discussion on the email that Colin had sent on behalf of the SG and the response received from Cllr O’Leary and the next steps. Views from everyone discussed but agreed to respond to Cllr O’Leary advising that it appears we will have to agree to disagree, but that there will remain a seat on the Steering Group for a councillor nominee from the Conservative group.</p>	Response to Cll O’Leary	Colin

ITEM	DISCUSSION	ACTION	BY WHOM
7.	<p>Frequently Asked Questions / Door-to-Door Leaflets:</p> <p>Discussion around the draft FAQ's to be uploaded onto the webpage. Some suggestions on additional questions/answers to be included. Feedback and comments to Michele by Wednesday 17th July.</p>	Feedback / comments to Michele by 17/07/24	All
8.	<p>'Red' Policies:</p> <p>Reminder to the group to look at our Planning Consultant's accompanying papers for the site policies, and the criteria for site consideration.</p> <p>SG members to offer feedback on the red highlighted policies by 25th July for collation and issue by Michele in readiness for the first meeting.</p> <p>David Undertook to provide a summary Table of Pre-Submission Plan allocations</p> <p>Discussion around needing two meetings – one to look at the more 'straight forward' policies then leave the 4 major contentious sites for the second meeting to be scheduled by Michele.</p>	<p>Feedback comments to Michele by 25/07/2024</p> <p>Circulate Summary</p>	<p>All</p> <p>David</p>
9.	<p>Any other Business:</p> <p>David queried the response discussed under item 3 and asked to see the proposed response before it was sent.</p> <p>Phil was keen to iterate that David will report back to the relevant committees of WTC on the current situation with the vacant seat for the Conservative party member as part of his regular update on the work of the SG.</p>	<p>Circulate Draft response</p> <p>Update P&L Mtg</p>	<p>Colin</p> <p>David</p>
10.	<p>Dates of Future Meetings:</p> <p>Date: Monday 19th August 2024</p> <p>Date: Monday 16th September 2024</p> <p>Date: Monday 21st October 2024</p> <p>Time: 7pm</p> <p>Venue: Council Chamber</p>		

Meeting ended at 9:16pm