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**Minutes of Meeting**

**MEETING:** Neighbourhood Plan Steering Group Meeting

**DATE & TIME:** Monday 14<sup>th</sup> March 2022 at 7.00pm

**PLACE:** Zoom

**Present:**

**Chair:** Sandie Wilson

**Vice Chair:** Cllr David Northam

**Officer:** Clive Tuck (Project Manager)

Steering Group members: Colin Marsh, Penny Quilter, Phil Watts, Lara Wood, Graham Perry, Cllr Ann Weaving, Cllr Colin Huckle.

**Apologies:** Cllr. Lucy Hamilton, Rosie Osborne,

ITEM	DISCUSSION	ACTION	BY WHOM
1	<u>Welcome.</u>		
2	<u>Apologies</u>  Apologies were noted from Rosie Osborne and Cllr Lucy Hamilton		
3	<u>Extra item – SG vacancies</u>  DN updated position on Cllrs representation, introducing Cllr Colin Huckle as the replacement for Cllr Pete Barrow. Cllr Lucy Hamilton remains on the SG with plans to re-engage at a future date to be confirmed. Dawn Rondeau has expressed a willingness to join as Graham Perry's replacement.	Formally agreed Cllr Huckle's membership.  Formally invite Dawn Rondeau (We Are Weymouth)	CT
4	<u>Minutes of last meeting</u>  The correct version of the Character Area Assessment to be uploaded onto WTC webpage.  Neighbourhood inbox.	Correct version to be sent to Sarah Hudspith.  Cataloguing consultation record	DN  CT/RO
5	<u>Forum Meeting</u>  General feedback a good start with relatively good attendance. Summary of feedback distributed by CT.  People have come forward to support theme activity, namely: Di Crumbleholme- SCHOOLS	Email PowerPoint slides to Cllr Ann Weaving.  To consider other non-council sites across the area for further public meetings	CT  COMMS TEAM  CT/RO

	<p>Amy Smith- COMMUNITIES David Morphew- LANDSCAPES Pete West- SUST.ENVIRONMENTS Jon Sloper-JOBS</p> <p><b>NEXT PUBLIC EVENT-</b> Weymouth Community Expo- 23<sup>rd</sup> April 2022 12-2.30 at Redlands Sports Centre.</p>	<p>Stakeholder list to be updated.</p> <p>Attendance by SG Members</p> <p>Some creative ways to engage the public to be planned.</p>	<p>ALL</p> <p>COMMS TEAM</p>
6	<p><u>Theme group papers</u></p> <p>Current deadline end of April. ECA requested to do a 'literature review' of baseline evidence for Jobs, Communities, Sustainable Environments. Not writing the paper nor covering policy at this stage. Still pending</p>	<p>Further discussion with ECA on Wednesday 16<sup>th</sup> March to discuss their focus</p>	<p>PMT</p>
7	<p><u>Communications</u></p> <p>A proposal from Dorset Coast Forum was discussed to offer capacity for our wider and on-going community engagement and public communications activity to complement the WTC and ECA activity.</p> <p>LW has prepared a video for public events around school's engagement. Meeting planned with DC to target our approach to schools.</p> <p>Commonplace trial (3 months) being set up at WTC. Platform can be used for the NP information sharing</p>	<p>Approved option for 10 community workshops, online engagement, completing thematic reviews for each event, plus attendance at Comms meetings. Meeting to be agreed to finalise proposal.</p> <p>Meeting with Richard Howes (Education Challenge Lead) meeting set up in April.</p> <p>Need to understand how this links with the Comms Team work with DCF/ECA/WTC being planned. Initial meeting to discuss</p>	<p>CT + COMMS TEAM</p> <p>CT/LW</p> <p>DN/PQ/RC</p>
8	<p><u>Design Codes</u></p> <p>Accepted onto the <a href="#">Pathfinder Programme</a> launched by the Department for Levelling up, Homes and Communities following an expression of interest submitted by ECA. AN Memorandum of Understanding accepting our place has been submitted to DLUHC and a Project Plan is required by 22<sup>nd</sup> March.</p>	<p>Meeting with ECA to discuss the focus of the Project Plan on Wednesday 16<sup>th</sup> March. Focus on brownfield sites and affordable homes in a mixed environment.</p>	<p>CT/SW/DN</p>

9.	<u>Local Green Spaces Call for Sites</u> CM summarised we have received 8 applications (relating to 5 spaces). He responds to them individually and collates them to reference numbers, and where required assists applicants to complete. Mapping the sites on the current form is problematic and grid references are required. Landowners will need to be approached in due course from a WTC email address. Closing date for applications can be flexible as more LGS may arise at future community events.	Ongoing receipt and collating of applications to continue and SG to be updated.	CM
10.	<u>Next dates for meeting</u> Monday 4th April 7pm Steering Group		ALL

The meeting was closed at 21:10pm.