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### Minutes of Meeting

**MEETING:** Neighbourhood Plan Steering Group Meeting

**DATE & TIME:** Monday 20<sup>th</sup> June 2022 at 7.00pm

**PLACE:** Council Chamber, Weymouth Town Council

**Present:**

**Chair:** Sandie Wilson

**Vice Chair:** Cllr David Northam

**Officer:** Clive Tuck (Project Manager)

**Steering Group members:** Phil Watts, Colin Marsh, Penny Quilter, , Cllr Colin Huckle, Rob Cheeseman

**Apologies:** Lara Wood, Cllr. Lucy Hamilton, Rosie Osborne, Cllr Ann Weaving

**Guest:** Tony Hurley- Operations Manager WTC

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<u>Welcome.</u>		
2.	<u>Apologies</u>  Apologies were noted from SG members above		
3.	<u>Seafront Masterplan (Delivered by TH)</u>  The Seafront Masterplan is an opportunity to modernise the seafront from the Pavilion to Overcombe for local residents and visitors. A major economic driver that requires a 10yr plan focussed on infrastructure, zoning areas, wayfinding, arts, culture, heritage and traffic management. Discussion followed about the fit to the WNP and timescales (anticipated completion by September) and the need for a co-ordinated comms strategy for public engagement and shared workshops. Also, for other adopted strategies, such as the existing Town Centre Masterplan, to be referenced within the WNP.	Comms strategy to be discussed between CT/TH and presented at the next SG on 18/7	CT
4.	<u>Nomination of new Chair</u>  SW confirmed a need to stand down due to work commitments. Two nominees came forward, DN and CM. It was proposed and seconded that DN become the chair and CM the vice-chair. Following a vote (6 For + 1 Abstention) DN will be the new Chair and CM the Vice Chair with		

	<p>immediate effect. Discussion highlighted a significant amount of additional resource is required to allocate to 1. Admin support 2. Technical support in delivering theme work. DN has raised this with Town Clerk and it is under review. DN will need to find a new Jobs Theme Group Lead.</p>	New Jobs Theme Group Lead required	DN
5.	<p><u>Technical Support</u></p> <p>Both quotes from ECA and Paul Weston were shared with SG members. Debbie Redding had declined to quote for the opportunity. Agreed there was prior knowledge of working with ECA but not PW and for fairness and transparency meetings with them to discuss with SG was required.</p>	To arrange for Paul Weston to meet the SG on 28 <sup>th</sup> June to discuss his proposal and learn about the current work of the SG. Subsequently to do the same for ECA dates tbc.	CT
6.	<p><u>Dorset Coast Forum</u></p> <p>Query why a WNP event took place at the Weymouth Information Shop which had not been sanctioned by the SG, furthermore why the venue, originally planned for a sanctioned workshop was booked at St.Paul's Church Hall and not Conifers School nor the Fire Station Community Hub. CT clarified the latter issue having agreed with DCF prior to booking sharing the reasons for the non-availability of the other two venues.</p>	DCF to be challenged on this decision, with agreement that this event should not be included as one of the 10 community consultation events which they have been commissioned to conduct on the SG's behalf.	CT
7.	<p><u>LURB</u></p> <p>Levelling Up and regeneration Bill has implications for the WNP.</p>	A slide deck to be shared with SG members prepared by DN	DN
8.	<p><u>Declaration of Interest</u></p> <p>A non-disclosure undertaking form was circulated to all SG members. This protects sensitive data on the Call for Sites information being assessed and reported on by AECOM. Anyone choosing not to sign will not have access to the site information until it has been released to the public by the SG and WTC in September 2022.</p>	All forms returned to DN who will ensure data sharing is sensitive to the non-disclosure undertaking.	DN
9.	<p><u>Next dates for meeting</u></p> <p>Tuesday 28<sup>th</sup> June 5.30 pm meet Paul Weston Monday 18<sup>th</sup> July 7 pm Steering Group Thursday 7<sup>th</sup> July- Homes Theme Group</p>		ALL

The meeting was closed at 21:15pm.