

Minutes of Meeting

MEETING: Neighbourhood Plan Steering Group Meeting

DATE & TIME: Monday 18th July 2022 at 7.00pm

PLACE: Council Chamber, Weymouth Town Council

Present:

Chair: Cllr David Northam

Vice Chair: Colin Marsh

Officer: Clive Tuck (Project Manager)

Steering Group members: Phil Watts, Penny Quilter, Cllr Colin Huckle, Rob Cheeseman, Lara Wood.

Apologies: Cllr. Lucy Hamilton, Rosie Osborne, Cllr Ann Weaving, Sandie Wilson.

Guest: Jane Biscombe (Town Clerk).

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<u>Welcome</u>		
2.	<u>Apologies</u> Apologies were noted from SG members above		
3.	<u>Minutes of the last meeting</u> Some minor amendments agreed, and minutes updated. Approved to be shared on the WNP webpage.	Upload to webpage	CT
4.	<u>DCF Communications proposal</u> A new proposal submitted by DCF for 10 workshop events, interim/final report writing and attendance at various meetings. The quote included venue hire social media content creation, data harvesting and survey design and distribution. Some additional costs noted due to extending workshop events to 3 hours instead of 2hrs over the term of the whole project. The number of meetings seems high, but they will only invoice for work done.	Unanimous agreement to proceed with new quote and ensure timely reviews of DCF's progress occurs after the first 3 workshops.	DN/CM
5.	<u>Technical Support</u> Three organisations invited to quote – only 2 chose to respond. Both quotes from ECA and Paul Weston were discussed by panels of SG members respectively with each party. The timelines are critical. Discussion took place regarding the quotes	To liaise with Paul Weston and pinpoint his full-time commitment prior to accepting his quote.	CT

	and the relative merits of each consultant's approach. A majority decision supported the Paul Weston quotation subject to confirmation of the specific time commitments that he's available to complete the WNP.	To inform ECA of the decision	DN
6.	<p><u>Design Code Comms</u></p> <p>On Wednesday 20th DLUHC will be doing a site visit of the Design Code Pathfinder Area, which includes a morning briefing and a walkabout. Agreed that the meeting involved DN, CM and Rachel Noke (ECA) and 2 DLUHC members. PW part attendance for walkabout. Worry was expressed at how this work could conflict and distract from the NP. It was agreed that involvement from SG members would be kept to a minimum and progress reported through this SG.</p>	<p>To attend the walkabout.</p> <p>Share morning agenda with SG (OBE)</p>	<p>DN/CM</p> <p>CT</p>
7.	<p><u>Project Management update</u></p> <p>JB (Town Clerk) explained from 1st August there's on-going project management for 2 days per week, plus additional officer support for general admin with specific officer support in relation to Jobs and Homes TG and ongoing general support from BH and other officers.</p>	To continue to discuss additional support to NP.	DN
8.	<p><u>Theme Updates.</u></p> <p>LGS-Theme paper has had two revisions following feedback. Will incorporate public survey responses once collated data available. Requires overview and advice from the technical consultant.</p> <p>Homes-Good membership of group, significant sensitivity over the 'prospect list' of potential sites. DN has asked for any remaining Declaration of Interest, Non-Disclosure forms to be returned; any member choosing not to do so, will not be privy to the site information until it's in the public realm. CM declined to sign the DoI until Town Councillors are informed. DN outlined how the 61 sites had reduced to a long list of 31 sites. At the last homes meeting a set of criteria focussed around maximising the affordable homes opportunity reduced this to 19 sites (noting that 8 sites were Town Centre car parks which could not all be given over to housing). 5 of these sites are outside the Development Boundary and that as Exceptions Site could have a much higher proportion of Affordable Homes. DN thought that not all owners/agents would support the development of sites for affordable homes or might wish to continue with current usage and saw the number of sites reducing as they were engaged. Following</p>		

	<p>this the revised short list would be made available to the public following agreement by SG and Planning & Licensing Committee (16th Aug) and Full Council (7th Sept). Despite these new opportunities the Housing Need in Weymouth would not be satisfied. DN mentioned the planned meeting with both Dorset Council Assets and Planning teams to raise this shortfall and enquire what might be done to remedy it given they are the largest landowner in Weymouth.</p> <p>Further discussion regarding WTC purchasing DC land/assets. SG voted to draft item for review by Planning & License Committee for a non-site-specific request for WTC to purchase DC land/assets. Draft to be to be shared with SG before submission.</p> <p>Communities- requiring further technical support to progress.</p> <p>Sustainable Environments- currently a small group and new members required. Some further technical assistance to make progress is required.</p> <p>Schools- access achieved with three primary schools with further option of Wey Valley, All Saints and Weymouth College in September. Current summary posted on MS Teams. Further technical assistance required and also to consider how best to organise all the quality evidence produced by the school pupils in future events.</p> <p>Jobs- Slower progress than hoped but local businessman (Mr Mickey Jones) joining theme group this week to share his experience of developing employment land in Weymouth over many years.</p> <p>Key need is technical consultancy support is now required</p>	<p>To prepare draft item for SG to approve prior to P&L Committee.</p> <p>All Theme Leads to read photographed school evidence in Teams folder.</p> <p>To chase once technical consultants have been appointed</p>	<p>DN</p> <p>TGLs</p> <p>DN/ new PM</p>
9.	<p><u>Local Green Spaces</u></p> <p>Blanket policies for LGS are unlikely to be successful at independent inspection, and technical support would be advisable at the policy gist/making stage to ensure we have a robust and specific range of policies defined in the final theme paper.</p>		
10.	<p><u>Next dates for meeting</u></p> <p>Monday 15th August Steering Group</p>		ALL

The meeting was closed at 21:15pm.