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NOTES OF MEETING

Meeting: Neighbourhood Plan Steering Group Meeting

Date & Time: Monday 7th November at 7.00pm

Place: Council Chamber, The New Town Hall, Commercial Road

PRESENT:

Chair: Cllr David Northam,

Steering Group Members: Cllr Colin Huckle, Lara Wood, Phil Watts, Rob Cheeseman.

Project Support: Michele Williams, Jane Biscombe. **Guest:** Cllr Tim Young,

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p>Welcome and Apologies:</p> <p>David welcomed everyone and introduced Michele Williams, new Project Officer and Cllr Tim Young who had expressed interest in observing the meeting.</p> <p>Apologies were received from Paul Weston, Colin Marsh, Sandie Wilson, Cllr Ann Weaving and Penny Quilter.</p>		
2.	<p>Minutes & Matters Arising</p> <p>Minutes of last meeting held 10th October were approved.</p> <p>Invite email to Design Code members to a NP meeting still outstanding as David has not yet received the email list.</p> <p>David N to speak to Lucy regarding coordinating the Consultation Statement.</p> <p>DCF still to Invoice WTC for Payment – but they have advised will only invoice at the end of their involvement.</p> <p>Report to be published and survey data/comments on WTC website – check on the libel risks with this – reassurance received from DCF.</p> <p>Number of responders who wished to play a part in the NP – still outstanding awaiting the list from Sara.</p>	<p>Upload to webpage</p> <p>Send Jane contact list</p> <p>Speak to Lucy re maintaining a record</p>	<p>Jane</p> <p>David</p> <p>David</p> <p>Sara</p>

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3.	<p>Agree Key Findings and Messages from Paul Weston (1st Nov)</p> <p>Agreed the revised key findings and messages document. Agreed to publish this together with the 2nd Survey Report from DCF (as is) and promote via Social Media.</p>	<p>Upload the full document to WTC and for publication on DCF Website.. Arrange Press release.</p>	<p>Michele</p>
4.	<p>Planning Framework Report from Paul Weston (3rd Nov)</p> <p>Document agreed. The Planning Framework evidences that we have discussed the objectives which precede and will lead into our final draft plan. It will bring together all our themes into one document.</p> <p>Rob thought that the new version did lose some of the emphasise around renewable energy on homes (?) but David advised that this had been incorporated under Jobs – Policy 82. Discussion about the fact that this might not be the correct place for it to sit – agreed to relook at this and ask PW to relocate under a more appropriate heading.</p>	<p>Speak to PW to relocate</p>	<p>Jane</p>
5/6	<p>Agree Approach to 3rd Engagement</p> <p>Agreed to defer to January '23. DCF happy to support but not to support a Survey – there is potential for us to carry this out by a simple online questionnaire which will be looked at by Jane and Michele.</p> <p>Agreed to defer and to undertake a short online survey consisting of no more than 20 Yes/No questions in January to include postcode/community. Discussion on what the questions should be and cover. Will be on the 16 Key Questions that PW had produced and an additional 4 that David covering the Cross-Cutting Objectives. These would then be put into plain English.</p> <p>This will be supported by a Comms Plan promoting the survey and packs, including hard-copy, at Libraries, and Council Offices.</p> <p>Rob advised would be beneficial to have publicity between now and Christmas in various locations and online to advertise that we will be holding a survey in January and that it is an opportunity for people to have their say. Look at displaying a poster at GP Surgeries, the libraries etc. Also agreed to do a video which can be on our website to explain what and why we are doing a NP.</p> <p>Jane, David, Phil and Colin to meet to look at the questions.</p>	<p>Circulate the 20 questions</p>	<p>Michelle</p> <p>David</p> <p>Jane</p>

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	<p>DCF have already created a page – Jane to check with them if they are happy on Wednesday.</p> <p>Need to look at the communication and what best method – include young people?</p> <p>Engagements with Focus Groups in February after the January survey. This will end the involvement of the Focus Group but need to be mindful to keep them informed. Need to be conscious that the survey could come back negative which would mean that we would have to relook at aims.</p>	<p>Arrange meeting discussion with DCF</p> <p>Discuss with Sarah</p>	<p>Jane</p> <p>Jane</p>
7.	<p>Young People Update</p> <p>Agreed that Lara is doing some good work with the schools – question is what we are going to do with the key findings that Lara has produced into a document. Discussion that it definitely needs to be incorporated into our plan – preferably if we can use the actual images of the young people’s comments.</p> <p>Wey Valley have just started their consultation as they were given it just before half term and hopefully will get response from them in the next 10 days.</p> <p>Lara raised the fact that she would like to do a thank you letter to the schools who have been involved. Agreed a good idea but needs to go through out comms team so if Lara emails the detail of what she would like in the letter we can put onto a letter head and once approved send back to her to email out.</p>	<p>Detail of letter to be sent for approval to Jane</p>	<p>Lara</p>
8.	<p>Dorset Council Update – on Planning and Asset Teams</p> <p>David circulated a note from the Planning Team meeting. Last Weds held meeting with DC to address the DC planned use of Assets and the Weymouth NP direction with the Assets team to avoid unnecessary conflicts. Also discussed DC owned sites in Weymouth DC which could help address the Affordable Housing shortfall. PMN A follow UP Meeting is scheduled for 22nd Nov.</p> <p>David was very positive following his discussion as the new manager is very open to discussions around the development of current sites which are currently not being used provided they do not conflict with sites in the Levelling Up bid.</p>		
9.	<p>Design Code Update</p> <p>A map has been created to identified brownfield sites and to look at how we can work with DC to move this forward.</p>		

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	<p>Rachel has updated the character area assessment, for the town centre, which is very useful – look at turning our aspirations into action.</p> <p>Also aim to look at changing the planning process into a simpler one.</p>	Upload new files to Sharepoint.	David
10.	<p>Any Other Business</p> <p>David: Bridport Co-Housing to come and attend a future meeting to look at how we can learn from them – but possibly more appropriate to be invited to the Housing Group. Phil suggested look at inviting to wider groups as well.</p> <p>David referenced his email about the proposed new very large Solar Farm near to Weymouth– Lara concerned that Dorset would not get the full benefit. Some discussion around the benefits and pitfalls to having a solar farm in Weymouth. Public Meetings Nov 22nd and 23rd.</p> <p>We also need to progress the SEA/HRA.</p> <p>Rob: Very positive about a visit from Bridport Co-Housing we to look at identifying potential sites and then carry out a survey to gain public views. Also he has a contact involved in co-housing.</p> <p>Seafront Master Plan – there is a briefing event which is on Monday @ 6pm open to the public and everyone is welcome.</p>	<p>Arrange briefing from Bridport Co-Housing</p> <p>Details already circulated to SG Members</p> <p>Contact Ryan Putt</p> <p>Obtain info and circulate</p> <p>Circulate details</p>	<p>David</p> <p>David</p> <p>Rob</p> <p>David</p>
11.	<p>Dates of Future Meetings:</p> <p>Date: Monday 5th December 2022 Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 9th January 2023 Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 13th February 2023 Time: 7pm Venue: Council Chamber</p>		