

## NOTES OF MEETING

**Meeting:** Neighbourhood Plan Steering Group Meeting

**Date & Time:** Monday 5<sup>th</sup> December at 7.00pm

**Place:** Council Chamber, The New Town Hall, Commercial Road

### PRESENT:

**Chair:** Cllr David Northam

**Steering Group Members:** Cllr Colin Huckle, Lara Wood, Phil Watts, Rob Cheeseman, Colin Marsh, Penny Quilter.

**Project Support:** Michele Williams, Jane Biscombe.

**Technical Consultant:** Paul Weston

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p><b>Welcome and Apologies:</b></p> <p>David welcomed everyone and passed around the mince-pies. Apologies were received from Cllr Ann Weaving.</p>		
2.	<p><b>Minutes &amp; Matters Arising</b></p> <p>Minutes of last meeting held 7<sup>th</sup> November were approved.</p> <p>22.2: The Consultation Statement is a requirement within the Neighbourhood Plan. Michele to look at taking forward and liaise with Lucy, Colin M, David and Penny if required.</p> <p>23.2: Sara Parker advised she had sent the mailing list to the theme groups and Colin M confirmed that they had and had made contact with some of the contacts.</p> <p>23.3: Press release had been issued and info on DCF and WTC website. <b>UPDATE 08/12/2022:</b> Has appeared in the Echo today.</p> <p>23.5: 20 Questions have been circulated. See item 4 for their refinement.</p> <p>Sara advised she has not yet received an invite to a meeting to look at the details on their webpage.</p> <p>Engagement with Focus Groups in February – Sara asked if we would be able to meet to agree the February Focus Group dates and venues.</p> <p>David asked for the following actions to be carried forward 22.3: re Bridport Co-Housing and, 23.12: Obtain other Co-Housing Info.</p>	<p>(24.1) Upload to webpage</p> <p>(24.2) Michele to assess this task</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>(24.3) Arrange meeting with Sara</p> <p>(24.3) Arrange meeting with Sara</p> <p>Carry fwd to next meeting</p>	<p>Michele</p> <p>Michele</p> <p></p> <p></p> <p>Jane</p> <p>David / Michele</p> <p>David</p>

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	23.11: Contac AECOM ref SEA/HRA		Michele / David/ Rob
3.	<p><b>Local Green Spaces – SG Members asked to approve the approach below:</b></p> <p><i>“Paul has reviewed the submissions (see attached) collated by Colin and has provided an assessment of their likelihood to be designated. In some instances, he has advised other methods of protecting the suggested spaces.</i></p> <p><i>Colin and David felt there was still a need to feedback to members of the public all the submission sites - hence Q3 in Item 4. Following the 3<sup>rd</sup> Engagement, we shall review the submissions and conflicts with other land use and decide as a SG what goes forward (as Local Green Space, or other policies to protect the space, or other land use) in the Draft Plan.”</i></p> <p>Agreed the approach, although a couple of points were raised.</p> <p>Concern was expressed that we were not getting submissions from across all parts of Weymouth. Members of the SG and Council Members and Community Groups to be urged to respond with additional spaces in line with Q3 in Item 4.</p> <p>We shall return to LGS as a Steering Group post the January Engagement.</p>	<p>Agreed</p> <p>(24.4) Notify those who submitted sites and the landowners that their sites are under consideration.</p> <p>(24.5) Raise detail questions with Colin/Paul</p> <p>(24.6) Promote LGS</p> <p>(24.7) Agenda Item for Feb SG</p>	<p>Colin</p> <p>All</p> <p>All</p> <p>Michele</p>
4.	<p><b>3<sup>rd</sup> Engagement – SG Members are asked to endorse the V7 Questions:</b></p> <p>Questions were agreed one-by-one. All agreed with some minor changes as listed below:</p> <ul style="list-style-type: none"> <li>- Add preamble prior to questions where necessary</li> <li>- Q2: Remove “Photovoltaic” from (a) &amp; (b) remove (e) ‘in the town centre’</li> <li>- Q3: change working to something like “In addition to the wildlife areas that are already protected, we are also considering protecting other areas of land shown on the Map.”</li> </ul> <p>The brevity of the questions was noted with approval though some concerns were raised regarding the technical jargon.</p> <p>Agreed to add a Glossary so that those people who might struggle with some of the terminology can have a clearer understanding.</p> <p>These questions will now be worked up into a formal on-line questionnaire.</p>	<p>Endorsed</p> <p>(24.8) Add Glossary</p> <p>(24.9) Commission Maps via AECOM</p> <p>(24.10) Prepare On-line questionnaire</p>	<p>David / Paul</p> <p>David</p> <p>Michele</p>

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5	<p><b>3<sup>rd</sup> Engagement – Report Progress and Plan</b></p> <p>David outlined the progress and plan:</p> <ul style="list-style-type: none"> <li>- Comms plan to be completed by end of December</li> <li>- AECOM to deliver maps which link into our January survey and feed into the draft Plan</li> <li>- Landowners to be contacted – Dorset Council have been contacted and are happy with our questions ref their land.</li> <li>- 16<sup>th</sup> January – 3<sup>rd</sup> engagement survey to commence</li> <li>- February – Theme Focus Groups, with invited individuals, to take place</li> </ul>	<p>(24.11) Contact Landowners.</p> <p>See Action 24.3 under Item 2</p>	David / Colin H
6.	<p><b>1<sup>st</sup> Draft Policies – Verbal update from Paul on progressing Policies:</b></p> <p>Paul advised he is ready to publish the 1<sup>st</sup> draft of Policies which have been reduced to 50+ instead of the original 80+. He will send out by the end of the week and would welcome individual replies to them so that he can then amend and send out revised version by the next meeting in January.</p>	<p>(24.12) Provide comments to All for Paul to review.</p>	ALL
7.	<p><b>Young People Update – Lara will update the SG on her latest work with schools:</b></p> <p>Lara advised that she has received over 140 responses from Year 8 at Wey Valley and asked how we wanted to use this information. Agreed Michele would input the data and with help from Jane analysis the information. Noting required by March 23.</p> <p>Wey Valley were keen to also use this material with Year 9. However as we have closed the survey it was thought that we should invite the class to respond to the 3<sup>rd</sup> Engagement and/or plan to respond to the Draft NP.</p> <p>Lara also thanked everyone for feedback on letter detail – agreed she would send the final detail to Michele to print off on headed paper to include NP and WTC logos.</p>	<p>(24.13) Input Data and start analysis</p> <p>(24.14) Issue letter of thanks to schools.</p>	Michele  Lara / Michele
8.	<p><b>Dorset Council Update – David to update on meeting with Dorset Council Planning and Asset Teams:</b></p> <p>David had met with both the Assets team which was very positive as they were happy with the sites we had identified including exception sites.</p> <p>David still liaising with Hillary Jordan who had said she would be happy to provide us with a draft of the Viability Statement – still waiting. Post Meeting Note the info has been published on-line by Dorset Council <a href="#">Dorset Council area viability assessment - Dorset Council</a> – this sadly probably reduced further the number of Affordable Homes to be built in Weymouth.</p>		

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9.	<p><b>Design Code Update – David to update the SG on Design Code Work:</b> There is a on-line 3-hour review by the Design Council on the 22<sup>nd</sup> December which people can attend if able. However, it may be easier to get a pre-review brief from Rachel.</p>	Invite Rachel to do report to SG	David
10.	<p><b>Any Other Business:</b></p> <p><b>Penny:</b> Is there any update on the Seafront Masterplan – not at the moment as still needs to go before members.</p> <p><b>Phil:</b> Concerned that having reduced the Policies from 80+ to 50+ we will miss off some that are important. Aware that the census data has been finalised, is there a timescale that it has to be published – national information will be published first then local but no definite timescale so will need to go forward without it but can look at when available. Our NP will have a nod to it but wording will be up to us.</p> <p><b>Colin M:</b> Risk Register – as we have not viewed it in some time – an idea to recirculate and have as an agenda item on next meeting.</p>	Add to next meeting agenda	David / Michele
11.	<p><b>Dates of Future Meetings:</b></p> <p><b>Date:</b> Monday 9<sup>th</sup> January 2023 <b>Time:</b> 7pm <b>Venue:</b> Council Chamber</p> <p><b>Date:</b> Monday 13<sup>th</sup>February 2023 <b>Time:</b> 7pm <b>Venue:</b> Council Chamber</p>		

Meeting ended at 9:05pm