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NOTES OF MEETING

Meeting: Neighbourhood Plan Steering Group Meeting

Date & Time: Monday 15th May at 7.00pm

Place: Council Chamber, The New Town Hall, Commercial Road

PRESENT:

Chair: Cllr David Northam

Steering Group Members: Cllr Ann Weaving, Cllr Colin Huckle, Michael Bevan, Penny Quilter, Phil Watts, Rob Cheeseman, Colin Marsh, Sandie Wilson.

Project Support: Michele Williams, Jane Biscombe

Special Attendance: N/A

SUPPORTING PAPERS:

1. Notes of Special Mtg 5th April 2023
2. Notes of SG mtg 11th April 2023
3. Comments on Policy Content of WNP Initial Draft
4. Evidence Paper for WNP02
5. NP LGS Proposals
6. SEA Supplementary Note on Site Preferences

ITEM	DISCUSSION	ACTION	BY WHOM
1.	Welcome and Apologies: David welcomed everyone. Apologies were received from Cllr Colin Huckle and Lara Wood.		
2.	Minutes of Last Meeting & Matters Arising: Minutes of the Special Meeting held 04/05/2023 and the Steering Group meeting held 11/04/2023 were approved. Still to arrange communications meeting with Sarah H to look at presenting some positive messages in preparation for public consultation.	Approved for Release	Michele
3.	Full Council Meeting 3rd May & feedback from Paul Weston: David wanted to thank everyone for their support at the FC meeting and asked for thoughts from everyone. <ul style="list-style-type: none">- There were no stupid questions – all seemed well thought through;- Others who had watched online said that it was very professionally presented;- Michael wanted to iterate he is keen to help and thought that it showed up the 2 council members who were negative.		

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	<p>David explained that we now have a responsibility to keep the Councillor up to date on our progress which he will aim to keep doing.</p> <p>Discussion re Paul's Feedback:</p> <p>Discussion on the following with decision:</p> <table border="1" data-bbox="280 461 1158 1240"> <thead> <tr> <th data-bbox="280 461 427 506">Policy</th> <th data-bbox="427 461 1158 506">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="280 506 427 622">WNP17</td> <td data-bbox="427 506 1158 622">agreed – we need to state there will be a policy protecting C and Local Listings. Discussion on how to address Design to follow later.</td> </tr> <tr> <td data-bbox="280 622 427 696">WNP18</td> <td data-bbox="427 622 1158 696">David encouraged others to respond to the DC Planning for Climate Change Consultation by 8th June.</td> </tr> <tr> <td data-bbox="280 696 427 770">WNP21</td> <td data-bbox="427 696 1158 770">Noted – will pick up in discussions with DC (David spoke to Nick Cardnell about a meeting for the last week in June).</td> </tr> <tr> <td data-bbox="280 770 427 808">WNP25</td> <td data-bbox="427 770 1158 808">Yes - Agreed</td> </tr> <tr> <td data-bbox="280 808 427 846">WNP27</td> <td data-bbox="427 808 1158 846">Agreed for future update</td> </tr> <tr> <td data-bbox="280 846 427 884">WNP28</td> <td data-bbox="427 846 1158 884">Yes - Agreed</td> </tr> <tr> <td data-bbox="280 884 427 922">WNP30</td> <td data-bbox="427 884 1158 922">Flag for future update</td> </tr> <tr> <td data-bbox="280 922 427 960">WNP31</td> <td data-bbox="427 922 1158 960">Suggested 24 months – for future update</td> </tr> <tr> <td data-bbox="280 960 427 999">WNP33</td> <td data-bbox="427 960 1158 999">Decision we can make later</td> </tr> <tr> <td data-bbox="280 999 427 1037">WNP34</td> <td data-bbox="427 999 1158 1037">There are other policies that cover car parking – No Action</td> </tr> <tr> <td data-bbox="280 1037 427 1075">WNP35</td> <td data-bbox="427 1037 1158 1075">Noted</td> </tr> <tr> <td data-bbox="280 1075 427 1113">WNP41</td> <td data-bbox="427 1075 1158 1113">Noted</td> </tr> <tr> <td data-bbox="280 1113 427 1151">WNP45</td> <td data-bbox="427 1113 1158 1151">Need to polish last sentence – future update</td> </tr> <tr> <td data-bbox="280 1151 427 1189">WNP47</td> <td data-bbox="427 1151 1158 1189">Information was there but box needed expanding</td> </tr> <tr> <td data-bbox="280 1189 427 1240">WNP51</td> <td data-bbox="427 1189 1158 1240">Will need to respond down the line – future update</td> </tr> </tbody> </table> <p>Rob did question if we have Paul the expert questioning if there is a potential danger if we change what he has suggested. Colin responded that there have been occasions where Paul has been asked to either amend something which not undertaken for whatever reason and therefore, we had taken over the document have made changes which we believe reflect the local area. Also discussed that we have the right to challenge things.</p> <p>We need more conversations with DC – Nick Cardnell and Helen Heanes have said that the document has been approved and therefore unsure why it has not been sent to us. They say that there is nothing of concern, but we would like to read it ourselves. Jane to chase response.</p> <p>Post Meeting Note: Response received 18th May 2023.</p>	Policy	Decision	WNP17	agreed – we need to state there will be a policy protecting C and Local Listings. Discussion on how to address Design to follow later.	WNP18	David encouraged others to respond to the DC Planning for Climate Change Consultation by 8 th June.	WNP21	Noted – will pick up in discussions with DC (David spoke to Nick Cardnell about a meeting for the last week in June).	WNP25	Yes - Agreed	WNP27	Agreed for future update	WNP28	Yes - Agreed	WNP30	Flag for future update	WNP31	Suggested 24 months – for future update	WNP33	Decision we can make later	WNP34	There are other policies that cover car parking – No Action	WNP35	Noted	WNP41	Noted	WNP45	Need to polish last sentence – future update	WNP47	Information was there but box needed expanding	WNP51	Will need to respond down the line – future update	<p>Arrange mtg with DC ref Policies</p> <p>WNP47: Amend online version to extend box</p> <p>Chase DC response</p>	<p>Michele</p> <p>Michele</p> <p>Jane</p>
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4.	<p>SEA Next Steps:</p> <p>(a) Clarification of WNP02</p> <p>Colin explained that when engaging with partners they use the DERC map information. These are the proposed basis for discussions, Colin had addressed with Paul but not yet looked at by Paul. The hope is that</p>	<p>Agree there should be update.</p>	<p>Colin / Paul</p>																																

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	<p>Paul will look at these and develop these – want to prevent blanket wording across Tiers. Colin explained how the Tiers work.</p> <p>(b) Clarification of Sites for consideration -Supplementary Notes of Initial Draft for SEA David went through the document and explained the recommendations – all agreed in principle, we will ask for the whole scope of development i.e. specify the min and max number of homes then we can get steer. Still exploring the art of the possible. David to make changes to Westwey House information following meeting with Weir Group representatives.</p> <p>(c) Clarification of WNP11: Local Green Spaces Colin M produced a report on the current status of LGS submissions and used a traffic light system to denote suitability of LGS submissions to date, noting that submissions were still being received. Some sites would benefit from protection through specific policy and Colin recommended that where borderline suitability existed, taking into account the consultants assessment, we should try for LGS as opposed to being overcautious. He commented that If we apply for LGS without additional policy to back this up rejection at examination would leave us without any protection. It was agreed to update the LGS list and to liaise with our consultant on the SG position and addressing landowner objections and to update the assessments taking into account the SG views The recommendations were accepted. CM emphasised the following.</p> <ul style="list-style-type: none"> • A number of landowners objections had been received. These would be fully considered and would need to demonstrate that a site did not meet the requirements of the NPPF. Objection was not an automatic veto. • Noted that land at Beverley Road has both submissions for LGS and for development and further consultation with local residents would be required prior to a decision. In situations such as this options for community provision such as allotments should be considered alongside the benefits of LGS status. <p>(d) Clarification of WNP10: Green Gaps Not specifically discussed will seek advice via the SEA</p> <p>(e) Clarification of WNP16: Development Boundaries Noted that this will need to be agreed with DC at some point.</p> <p>(f) Deleted Policy WNP17: We will flag that we will have such a policy. David keen to have a baseline to move forward with then get to point for publication.</p>	<p>Details to be agreed.</p> <p>Agreed</p> <p>Amend doc</p>	<p>David</p> <p>Colin / Paul</p>

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	Penny questioned whether they would look at everything when undertaking the assessment i.e. habitat etc – David confirmed they will look at everything.		
5	<p>Communications Next Steps:</p> <p>David explained his thoughts on publication and the need for some positive messages via Echo and other local publications. All agreed the way forward, meeting to be arranged with Sarah from Comms team and invite to everyone so that if anyone would like to attend, in particular the theme leads.</p> <p>UPDATE: Meeting arranged for Wednesday 26th May @ 10am in Council Chamber.</p>	Arrange mtg with Comms	Michele
6.	<p>Dorset Council Next Steps:</p> <p>We still waiting for the response from Dorset Council, issue that 3 different departments are</p>		
7.	<p>Code of Conduct/Consultation Statement Update:</p> <p>David still to write to Locality to ask for guidance. We have not published our 3rd engagement, want to include in the plan how the responses might have been distorted.</p> <p>Sandie questioned whether we could have a covering document which explains the status of how the responses and why we paused.</p> <p>David explained that yes, we will once we have a response from Locality and felt uncomfortable about sending out anything before the response from Locality.</p>	<p>Write to Locality</p> <p>Update Survey Report</p>	<p>David</p> <p>David / Paul</p>
8.	<p>Project Meeting Including Risk Register:</p> <p>Deferred to next meeting.</p> <p>David reminded everyone that DC is undertaking their Planning for Climate Change consultation which closes 8th June and encouraged everyone to take part.</p>	Review next SG	Michele
9.	<p>Any Other Business:</p> <p>Rob: Green week is coming up 10th – 18th June which will showcase what is already being done – query whether the SG would like to have something at the event. David and Rob to have chat.</p> <p>David: At the last Full Council meeting on 10/05/2023 Lucy Hamilton nominated Pete Dickenson to join the Steering Group. David was unaware that Lucy was going to do this, and the reasons why are unknown.</p> <p>David informed them that the Council cannot decide this as per the Terms of Reference the decision lies with the SG members. David had sent an email to Pete Dickenson asking for a resume and providing his background and why he wishes to join the SG.</p>	Chat re showcase	David / Rob

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	<p>Phil responded that he was not happy and surprised that Lucy had put Pete forward, which others agreed – also questioned whether this meant that Lucy was stepping down as TOR delegate that only 4 councillors would be on the SG, to ensure not Council led.</p> <p>David advised that any formal complaints to be sent to him directly.</p> <p>Post Meeting Note: Pete Dickinson has since advised ‘After a week of thought and reflection I now consider that it would not be appropriate, beneficial or indeed in the best interest of my residents to join the steering group.’</p>		
10.	<p>Dates of Future Meetings:</p> <p>Date: Monday 12th June 2023 Time: 7pm Venue: Council Chamber</p>		

Meeting ended at 9:14pm