

NOTES OF MEETING

Meeting: Neighbourhood Plan Steering Group Meeting

Date & Time: Monday 31st July at 7.00pm

Place: Council Chamber, The New Town Hall, Commercial Road

PRESENT:

Chair: Cllr David Northam

Steering Group Members: Cllr Colin Huckle, Colin Marsh, Lara Wood, Penny Quilter, Phil Watts, Rob Cheeseman.

Project Support: Michele Williams, Jane Biscombe

Special Attendance:

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p>Welcome and Apologies:</p> <p>David welcomed everyone and thanked them for attending these additional meetings.</p> <p>Apologies were received from Cllr Ann Weaving, Michael Bevan and Paul Weston.</p>		
2.	<p>Minutes & Matters Arising:</p> <p>Minutes of last meeting held 10th July 2023 were approved as accurate.</p>	Upload to webpage	Michele
3.	<p>Strategic Environmental Assessment - Update:</p> <p>The information given so far is not very informative as unclear what they are rating. Their report should be with us by 14th so a briefing will be planned with Ryan Putt and colleagues after this.</p>	Arrange briefing after 14 th	Michele
4.	<p>4th Engagement:</p> <p>David explained that following a meeting with Jane there will be the following in respect of the public engagement, which will focus on the site development and local green spaces;</p> <ul style="list-style-type: none"> - 4 drop-in sessions across weymouth to allow people to come ask questions, get clarification and for us to get their views / feedback on the sites; - A public meeting in the Council Chamber in an evening, with councillors and the public; - Displays in the libraries for a 2-week period which will give information about the upcoming drop-in's and public meeting. 		

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	<p>Colin to make contact with Graham Perry for feedback</p> <p>Colin has been in contact with Nick Cardnell around options to incorporate policies from the Sutton Poyntz NP and had been advised on options. Colin had shared a cross mapping exercise of polices with NC and had identified 4 areas where WNP policy coverage was considered inadequate.</p> <p>To question DC on how they are going to protect our Conservation areas. Paul and Colin to continue engagement.</p>	<p>CM to discuss with PW</p> <p>CM/PW to discuss policy options</p>	<p>Colin M</p> <p>Colin M</p> <p>Colin M</p>
7.	<p>Comms – Endorsement of papers on LGS & Community:</p> <p>There has been an issue with The Dorset Echo as they seem to have stalled on the agreement about the publications on the themes – editor is away so nothing has been published.</p> <p>Michele to circulate the two already created to SG</p> <p>To consider use in other media outlets if no response from Echo.</p>	<p>Circulate Press Releases</p> <p>Comms Officer to follow up.</p>	<p>Michele</p> <p>Sarah</p>
8.	<p>Draft Policy to replace WNP13:</p> <p>Discussion and policy agreed.</p>	<p>Incorporate as replacement policy in revised draft NP</p>	
9.	<p>Update on Forward Plan:</p> <p>Due to circumstances, there has been the need to move the timeline a week further. Could potentially be longer but if we aim for one week then more focus to get things completed.</p> <p>Rob enquired as to whether we were still going to include a ‘How Green is Our Plan’ to the “Other” section of the timeline – David apologised as he had not gotten round to that – will update for next meeting.</p>	<p>Update timeline</p>	<p>David N</p>
10.	<p>Project Meeting – Review of Risk Register:</p> <p>Not yet been held primary issue is to maintain public involvement and engagement as the priority.</p>		
11.	<p>Any Other Business:</p> <p>No pressing matters were raised.</p>		
12.	<p>Dates of Future Meetings:</p> <p>NOTE: CHANGE TO NEXT MEETING Date: Tuesday 29th August 2023</p>		

ITEM	DISCUSSION	ACTION	BY WHOM
	<p>Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 18th September 2023 Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 9th October 2023 Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 13th November 2023 Time: 7pm Venue: Council Chamber</p>		

Meeting ended at 9:10pm