

NOTES OF MEETING

Meeting: Neighbourhood Plan Steering Group Meeting

Date & Time: Wednesday 4th October at 7.00pm

Place: Map Room, The New Town Hall, Commercial Road

PRESENT:

Chair: Cllr David Northam

Steering Group Members: Cllr Colin Huckle, Colin Marsh, Lara Woods, Michael Bevan, Penny Quilter, Rob Cheeseman, Sandie Wilson.

Project Support: Michele Williams,

Special Attendance:

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p>Welcome and Apologies:</p> <p>David welcomed everyone and thanked everyone for attending this meeting.</p> <p>Apologies were received from Cllr Ann Weaving, Jane Biscombe and Phil Watts.</p>		
2.	<p>Minutes & Matters Arising:</p> <p>Minutes of last meeting two meetings held 11/09/2023 and 29/09/2023 were approved.</p> <p>Some updates on actions from the meeting held 11/09/2023;</p> <ul style="list-style-type: none"> - Viability Report on Potential Sites: David has had conversation with George Venning – not progressed the Town Centre sites, he needs more time. Will be ready either 15th or 16th October. - SEA: David has chased as not heard back from Ryan despite chasing him regarding the maps – he has apparently been off sick and then working from home. David has done a summary from the SEA which was circulated to group for this meeting. Dave Chapman has responded after David contacted him not heard back and they have promised that we would have by 15th / 16th October. - Michele to include the public meeting questions into the 4th Engagement before uploading to the website. 	<p>Minutes to go onto website</p> <p>Update and load onto website</p>	<p>Michele</p> <p>Michele</p>
3.	<p>Agree Draft Plan for Reg 14:</p> <p>Paul has circulated the Draft Plan v.2.4, although not all suggestions were included following discussion with Paul explaining why not included certain changes agreement on the following changes:</p>		

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	<p>(i) Principal Residency: to reflect the Interim SEA conclusions para 9.127. David to ring Nick Cardnell to see if he is able to obtain any information on the number of properties registered as holiday lets / AirBNB in Weymouth. Agreed</p> <p>(ii) Pub Policy: Colin proposed a policy and supporting text as circulated in advance to be inserted into the WNP as WNP59 and which had been agreed following discussion with PW and DN. Agreed</p> <p>(iii) SEA Interim Report: David has taken out the main key information and drafted what he thinks to be included – Rob queried why if Paul is not keen to include why we going ahead – David explained that Paul looks at things from the perspective of those who the plan is aimed at which is the developers but David keen to make it relevant for residents. Agreed</p> <p>(iv) Affordable Housing: Update Policy WNP22 – agreed to change from 60/40 to 70/30 and change to policy text, para 9.47-9.49. Paul was looking at this and may come up with better words. Agreed</p> <p>Question raised as to why we do not declare housing crisis – David explained that the SG could not it would have to be the Town Council who declare a housing crisis, also at the moment we need their attention on the Plan so do not want to cause confusion – although all councillors agree that there is a lack of social and affordable housing.</p> <p>Penny has written some context around what Weymouth resident have said about housing – can we include. Agreed to include in the Consultation Statement or possibly our Aspirations document.</p> <p>(v) Homes of Multiple Occupancy: Originally Paul took the map out but David thinks very pertinent – to include the with the changes. Agreed</p> <p>(vi) Walkable Neighbourhoods: to include paragraph in WNP20 rather than have as a whole policy. Agreed</p> <p>(vii) Site Allocations: following meeting of 29/09/2023 all sites agreed now included. AECOM to do the maps and once received include.</p> <p>(viii) Strategic Environment Targets: We can use as a guidance, cannot be statutory, we can link it to the Plan. Agreed.</p> <p>(ix) Community Resilience: Rob is keen to input a policy or if not just a paragraph about community resilience. There are some</p>		

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	<p>conflicting views but agreed that Rob to draft something about it and where it should sit then email the group by Friday for a vote.</p> <p>Other changes include;</p> <ul style="list-style-type: none"> - Modified the SFRA assumption in the box following para 3.11. - Car Park Site policy WNP42 this was agreed as needed in the Site Allocation meeting. - Detail to be added to the skills shortage in 10.52. - As previously agreed David updated Site Allocation policies and including maps once received from AECOM. - Update to list of Sports and Recreation Facilities after 11.49. - WNP38 and para 10.16 from 24 months to 12 months. - The Community Halls after 11.42 - WNP56 Cycle Routes – David has requested new maps showing one with existing cycle routes and one with proposed new routes. If AECOM are able to provide these then the text would need altering. - Modified SFRA assumption in the box following para 3.11. <p>David to check with Paul re wording in WNP28. David is waiting for response from Nick Cardnell around whether;</p> <ul style="list-style-type: none"> - DC would prefer WNP29 site as one or three, and - If Article 4 statement is WNP33 is acceptable <p>David outlined the plan to finish the plan with these changes. For Michele to proofread and to release to Council Members ahead of the Full Council Mtg on 18th Oct as soon as possible. Also Michele will include an extract of the A3 Landscape Format for the public consultation which is intended to be more interesting to look out.</p>	<p>Steering Group Agreed Plan should go forward to Full Council.</p>	
4.	<p>Discuss and Agree Comms Plan:</p> <p>Following the ‘Coming Soon’ posters that have already been produced and circulated, Michele updated group on the Comms Plan, below is list of what is planned – comments welcome;</p> <ul style="list-style-type: none"> - Radio – 30 second advert which will be played numerous times on Greatest Hits Radio the whole duration of the consultation. - Posters – there will be a range of posters which will advertise the consultation. Michele made contact with Tom Lane from Steps Youth Club to get young people’s views on the poster – they have made suggestions which will be made for a youth friendly version. Diversabilities also contacted to look at a version which will be suitable for individuals who have learning difficulties and then a 3rd which will be for general public. - Drums on Seafront – a number of the drums will advertise the posters. - Banner – two banners to be put up once the consultation starts. 		
	<ul style="list-style-type: none"> - Radio – 30 second advert which will be played numerous times on Greatest Hits Radio the whole duration of the consultation. 	Prepare 30 second ad	Michele / Comms
	<ul style="list-style-type: none"> - Posters – there will be a range of posters which will advertise the consultation. Michele made contact with Tom Lane from Steps Youth Club to get young people’s views on the poster – they have made suggestions which will be made for a youth friendly version. Diversabilities also contacted to look at a version which will be suitable for individuals who have learning difficulties and then a 3rd which will be for general public. 	Create posters to circulate	Michele / Comms
	<ul style="list-style-type: none"> - Drums on Seafront – a number of the drums will advertise the posters. 	Create poster for drums	Michele / Comms
	<ul style="list-style-type: none"> - Banner – two banners to be put up once the consultation starts. 	Create banner for seafront	Michele / Comms

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	<ul style="list-style-type: none"> - Leaflet Drop – small group working on the leaflet which will be sent to every household in Weymouth via Royal Mail. 	Create leaflet & arrange delivery	Michele / Working grp / Comms
	<ul style="list-style-type: none"> - Theme Blogs – request to Theme leads to write a blog which we will put out during the consultation to ensure we have something new every time – want to make it more interesting. To include a photo (if in agreement). The blog to be created by 18th October. 	Create Blog for media	Theme leads
	<ul style="list-style-type: none"> - Drop-In Events: Hold events throughout the consultation period to enable residents to come and ask a question. Suggestion that we hold these are supermarkets as huge thoroughfare. Michele to look at possibility of this. 	Arrange & book venues for drop-in events	Michele
	<ul style="list-style-type: none"> - Printed Plan & Supporting Document: Plan to be printed with supporting documents to go into Libraries and 	Print & deliver plan	Michele
5.	<p>Agree Aspirations Document:</p> <p>Colin has drafted and is in the Teams channel – can everyone read and if comments then send to Colin (copy Michele) by Friday 6th October</p>	Comments to Colin	Everyone
6.	<p>Discuss and Agree what we are putting on website for Reg 14 Consultation & Survey Monkey questions:</p> <p>Although initially suggested by Paul the following discussion held and agreed to ask a couple more specific questions – David suggested we kept this simple and after preliminary info, only asked “DO you Support the plan”, “Have you any comments” on each theme section in turn, and finally have you any other comments. Colin, David and Michele to work on this in preparation for consultation going live on 19th October 🍷 .</p> <p>Need to notify all stakeholders and statutory bodies ahead of consultation.</p>	<p>Collate questions for Survey Monkey</p> <p>Notify statutory bodies</p>	<p>David / Colin / Michele</p> <p>Michele</p>
7.	<p>Any Other Business:</p> <p>Rob presented the “How Green is Our Plan” data to the group – once the rescoring done as a group it was more positive and with a couple more changes it will more than likely go up which is encouraging. Discussion on where this will sit and agreed to be issued with the Plan and referenced from the plan. It was noted that Renewable Energy scored low, possibly looking at post Reg 14.</p> <p>David wanted to thank everyone for their continued support and the time everyone has put into this plan to get it to this stage. David feels that DC is now realising that our plan is a very robust plan that they will have to take into account. Also mentioned that WTC (especially the Clerk) is standing up for our plan and the group as a whole.</p>		

ITEM	DISCUSSION	ACTION	BY WHOM
8.	<p>Dates of Future Meetings:</p> <p>Date: Wednesday 18th October 2023 – FULL COUNCIL MEETING Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 13th November 2023 Time: 7pm Venue: Council Chamber</p> <p>Date: Monday 11th December 2023 Time: 7pm Venue: Council Chamber</p> <p>- Apologies from Michele as on annual leave</p>		

Meeting ended at 9:05pm