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**NOTES OF MEETING**

**Meeting:** Neighbourhood Plan Steering Group Meeting

**Date & Time:** Monday 11<sup>th</sup> December at 7.00pm

**Place:** Council Chamber, The New Town Hall, Commercial Road

**PRESENT:**

**Chair:** Cllr David Northam

**Steering Group Members:** Cllr Colin Huckle, Michael Bevan, Penny Quilter, Phil Watts, Colin Marsh, Lara Wood.

**Project Support:** Jane Biscombe

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p><b>Welcome and Apologies:</b></p> <p>David welcomed everyone and thanked them for their attendance. Apologies were received from Cllr Ann Weaving, Rob Cheeseman and Michele Williams.</p>		
2.	<p><b>Minutes &amp; Matters Arising:</b></p> <p>The chair reported that he had not heard back from Jonathan Mair at Dorset Council regarding the appeal against the election purdah decision.</p> <p>Habitat Risk Assessment – in the absence of any other feedback the chair will respond to Locality accordingly and ask for clarification of some of the terms in the report.</p> <p>Phil Watts had not met Cllr O’Leary out of respect following the death of Cllr Tony Ferrari and would arrange this meeting soon.</p> <p>Minutes of last meeting held 6<sup>th</sup> November were approved – proposed Michael Bevan, seconded Cllr Colin Huckle.</p>	<p>Follow up</p> <p>Contact Locality</p> <p>Arrange meeting</p> <p>Upload onto web page</p>	<p>DN</p> <p>DN</p> <p>PW</p> <p>Jane B</p>
3.	<p><b>Update on Regulation 14 Consultation</b></p> <p>The chair reported that over 200 responses had been received to date and noted that the consultation period had been extended to 15<sup>th</sup> December.</p> <p>Several Theme blogs had been issued, that on Sustainable Environments by Rob Cheeseman being issued today. The Homes blog was ready for issue.</p> <p>Radio Interviews by Lara Wood and the chair had been completed with Greatest Hits radio.</p>		

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	<p>The Chair and Vice-Chair had completed a video presentation for Weymouth Community TV which was available on line and via the WTC web site.</p> <p>Regular press releases encouraging response to the consultation had been sent to the Dorset Echo and had been posted on social media.</p> <p>JB noted that two Freedom of Information requests and two formal complaints relating to the WNP had been received and explained the process that had to be followed and the information needed to be provided by members of the Steering Group and Councillors. It was confirmed that personal e-mail addresses would be redacted.</p> <p>CH could not recall adverts that were to have been placed in the Dorset Echo.</p> <p>It was confirmed that all feedback from the consultation was being logged by WTC and continuously fed to our planning consultant who will collate this and circulate a summary by w/c 26/12/23. It was further noted that 2 statutory responses had been received to date.</p> <p>The final open event of the consultation would take place on Wednesday 13<sup>th</sup> December at the WTC offices.</p>	<p>To check with WTC Comms.</p> <p>To issue summary of feedback</p>	<p>DN</p> <p>PW</p>
4.	<p><b>Next Phase Discussion:</b></p> <p>The following Steering Group schedule was outlined:</p> <ul style="list-style-type: none"> <li>- 8<sup>th</sup> January – discuss initial collated feedback report from PW. In parallel PW to undertake an analysis and recommend any policy changes.</li> <li>- 5<sup>th</sup> February – Consider policy changes.</li> <li>- 4<sup>th</sup> March – Revised plan presented for endorsement by Steering Group and subsequently full council.</li> </ul> <p>It was noted that if the Reg 16 consultation conducted by Dorset Council is projected to be delayed by the election period submission of the WNP will probably be delayed and the schedule revised.</p> <p>The Chair recommended that a consultation report be provided and circulated to all households subject to advice from our consultant (PW).</p>	<p>Discuss and recommend action</p>	<p>DN/PW</p>

ITEM	DISCUSSION	ACTION	BY WHOM
	<p>The Chair confirmed that we were awaiting the viability test for the urban areas. When produced a presentation to the SG was recommended.</p> <p>PQ expressed concern at the impact on the WNP status in the absence of a Strategic Flood Risk Assessment which had still not been published by Dorset Council despite repeated requests including an FOI. The DC response to the WNP in this situation was uncertain and could result in the progress of the plan being halted.</p> <p>Progress had been made on the revised Maps from AECOM and final versions were awaited. These would use OS base mapping.</p>	<p>Contact George Venning</p> <p>Seek clarification from Nick Cardnell (DC)</p>	<p>DN</p> <p>DN</p> <p>CM/DN</p>
5.	<p><b>Any Other Business:</b></p> <p>PQ asked how the WNP would be tested for robustness of the policies. It was noted that this had been accomplished to some degree by the HRA and SEA. Other options were discussed including review by a planning inspector.</p> <p>PQ raised concerns as to nutrient neutrality and the impact on water quality. This was a particular concern given the pressures on infrastructure and the existence of combined sewers and must be addressed. It was noted that uncertainty remained as a result of the recent Government announcement and it was recognised that we are limited as to what we can do on this topic through the Neighbourhood Plan. It was noted that the WNP contains a policy on infrastructure.</p>	<p>Investigate scope and cost of test options.</p>	<p>DN</p>
7.	<p><b>Dates of Future Meetings:</b></p> <p><b>Date:</b> Monday 8<sup>th</sup> January 2024  <b>Time:</b> 7pm  <b>Venue:</b> Council Chamber</p> <p><b>Date:</b> Monday 5<sup>th</sup> February 2024  <b>Time:</b> 7pm  <b>Venue:</b> Council Chamber</p> <p><b>Date:</b> Monday 4<sup>th</sup> March 2024  <b>Time:</b> 7pm  <b>Venue:</b> Council Chamber</p>		

Meeting ended at 20.13 hour