

NOTES OF MEETING

Meeting: Neighbourhood Plan Steering Group Meeting
Date & Time: Monday 11th March at 7.00pm
Place: Council Chamber, The New Town Hall, Commercial Road

PRESENT:

Chair: Cllr David Northam

Steering Group Members: Cllr Ann Weaving, Cllr Colin Huckle, Colin Marsh, Lara Wood, Penny Quilter, Phil Watts, Rob Cheeseman

Project Support: Michele Williams, Jane Biscombe

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<p>Welcome and Apologies:</p> <p>David welcomed everyone and Jane for attending the meeting. Apologies were received from Michael Bevan.</p>		
2.	<p>Minutes & Matters Arising:</p> <p>Minutes of last meeting held 12th February were approved.</p> <p>Point 2: Phil will not be looking to meet with Cllr O’Leary as now in the PEP and not appropriate.</p> <p>Point 3: DN has chased the Viability technical support provider and contacted Locality for support with this. Vennings & Bailey has responded to say that he will give a briefing to the Steering Group. Confirmed date as 25th March at 4pm. Michele to arrange meeting room.</p> <p>Point 6&7:</p> <p>An article was published on the Council website and on our Facebook page:</p>		
3.	<p>Analysis Progress</p> <p>Reg 14 Analysis:</p> <p>Discussion around the document and agreed to give members another week to read through and send any comments to Michele by Monday morning to collate to go through Task Group meeting on Monday 18th March. Then the Analysis will be recognised as a fair record of the comments received.</p> <p>Reg 14 Policy Change Narrative:</p> <p>Discussion around this document, agreed responses to this to be sent to Michele to collate for the Task Group meeting on Monday 18th March.</p>		

ITEM	DISCUSSION	ACTION	BY WHOM
4.	<p>Next Steps:</p> <p>Discussion around the numerous media around the Neighbourhood Plan and how to deal with these. Agreed following advice from Jane to concentrate on the getting the plan ready for submission to Dorset Council later in the year, and she will deal with any Freedom of Information or Complaints through the appropriate channels.</p> <p>There was discussion around the need for more talks with Dorset Council and their Highways and Assets teams, members will be kept up to date once these have occurred.</p>		
5.	<p>Any Other Business:</p> <p>Dorset Council SFRA Level 1 - Dorset Council Level 1 Strategic Flood Risk Assessment - Dorset Council:</p> <p>Dorset Council have released their SFRA Level 1 report and from discussion it appears that many found it to be a daunting document with lots of information which made it hard to actually make sense of. David advised that Jane has asked for a briefing from Dorset Council but that this needs to address 'What if's'.</p> <p>Penny also raised that she had found it very concerning that there is only a very small section about sewerage water and refers people to Wessex Water, which she feels is not helpful. David advised when we have the briefing we can mention this along with any other questions/concerns anyone has. Once a briefing has been arranged Jane will invite the Steering Group members.</p> <p>Documentation Set for Submission Plan:</p> <p>David presented this document which outlines what we need to have ready for the submission stage.</p> <p>Dorset Council Local Development Scheme :Dorset Council Local Development Scheme - October 2022.pdf:</p> <p>Dorset Council have published their Local Development scheme and aim to progress their Local Plan but awaiting to see if there will be changes from Government before they progress later in the year.</p>		
6.	<p>Dates of Future Meetings:</p> <p>Date: Monday 15th April 2024 (Changed from 8th April)</p> <p>Date: Monday 13th May 2024</p> <p>Date: Monday 10th June 2024</p> <p>Time: 7pm</p> <p>Venue: Council Chamber</p>		

Meeting ended at 8:45pm