

APPLICATION FORM FOR GRANT 24/25

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

Friends of Radipole & Park & Gardens

Name of person making the application: Sue Hogben

Position in organisation: Co-Chair

Contact phone number: supplied

Email address: supplied

2. About Your Organisation

Does your organisation:	Yes/No
Have its own bank account, with two unrelated people to authorise cheques and make withdrawals	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes
Is your organisation:	Yes/No
a voluntary organisation without any paid members	Yes
a registered charity? (include charity number)	No
part of, or affiliated to, a larger organisation? (name)	No

3. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

<p>The Friends of Radipole Park & Gardens are a group of people passionate about our local park and green spaces. Our aims are to make sure that our green space and its facilities are available to everyone, serving the families and people of the local area, ensuring a free, inviting, safe and inclusive outdoor environment. We aim to be a community area.</p>

Additional Information:	
How many members does your organisation have?	30
How many people will benefit from this funding?	500+
How many of these are Weymouth Town Council area residents?	90%
How much funding are you applying for?	£1,580
What is the total cost of your project?	£1,580
Has the project that you want the funding for already happened?	No
Will you be passing the funding on to any other groups (except to pay for goods and services)?	No

4. Briefly describe the project or purchase you would like the funding for. Please include how will the funding benefit the community or residents of Weymouth? How do you know that the groups you work with, or the local community, want this project to take place? How will this funding lead to greater self-sufficiency and lessen the need for future applications?

We intend to host several nature related events throughout the year using various local artists, makers and writers. These events would be free of charge to those in attendance and the artists will all use a whole different host of medias and materials. The funding will allow residents of Weymouth to experiment and try different art forms within the confines of Radipole Park and Gardens and invite the community to view the Park and Gardens as a space to create and work. The overall aim is to create an inclusive programme of events that we can market to multiple community groups that showcase the beauty of Radipole Park and Gardens and encourage people to try new art forms.

5. How will you spend the money you are applying for?

Item	Amount
8 workshops over 4 sessions (including materials and artist fee)	£1,200
Marketing and Printing	£180
Equipment, Chair and Table Hire	£200
Total	£1,580

6. How else are you funding your project? Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below and include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
	0	
Total		

7. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Councillor Matt Bell and Councillor Jon Orrell

8. How is your organisation normally funded? Not applicable to new organisations:

Fundraising through events

9. The Council wishes to ensure that its limited grant budget goes to help those most in need. The Council will not normally fund events or activities for which a charge is made e.g. tickets for a dinner or a fee to attend a club. If it is intended to have a charge, please

let us know how much people will be charged to access this project and what steps are to be put in place to ensure as many people as possible from Weymouth are able to access the project.

If a surplus is to be made please detail how and when these funds will benefit the communities in Weymouth:

N/A

10. What fund-raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any? Anticipated income/expenditure for the next 12 months?

Plant Sales throughout the year £200-300
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11. Details of any grants (including from non-local authority) or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

N/A

12. If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Yes / No

Crime Reduction Officers Name: No

13. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council? Yes / No

Dorset Council Employee Name: No

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: supplied

Account number: supplied

Sort Code: supplied

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- Your most recent bank account statement that relates to the bank account into which the grant will be paid;
- A copy of your constitution / terms of reference / set of rules;
- A copy of the minutes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.
- 3 quotes for building works

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed: Sue Hogben

Name: Sue Hogben

Date: 21/02/2025

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Governance Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £3,000 or less?
n/a		For applications between £3,000 or £5,000, has the applicant fully detailed the exceptional circumstances?
	No, requested	Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
	No	Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
Unknown		Will a representative be attending Finance & Governance Committee?
Unknown		Scoring matrix approved by the Grant Subgroup?

Assessing officer: Helen Legg

Date of assessment: 25/02/25

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 26/03/25