

APPLICATION FORM FOR CLIMATE, ECOLOGICAL AND ENVIRONMENTAL GRANT £500 - £2,500

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

Climate Resources and Guidance operating as Weymouth Climate Hub Provided

Name of person making the application: **Penny Quilter**

Position in organisation: **Trustee**

Contact phone number: **Provided**

Email address: hello@weymouthclimatehub.com

About Your Organisation

2. Does your organisation:

Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	✓
Have at least three members on its management committee	✓
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	✓

3. Are you a registered charity? Yes/No: **Yes**

If so, please give your charity number: **1200700**

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which: **NO**

Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

Weymouth Climate Hub exists to provide information about the climate and nature crises, and what can be done about it.

To achieve our aims we undertake the following activities:

- **Engaging** and collaborating with individuals and organisations
- **Informing** about different aspects of the climate and nature crises
- **Enabling** and delivering community-led solutions

Most of our work is about informing via public events. We run a regular informal Spoken Word evening and weekly Climate Club café meet-ups.

We have initiated several projects which aim to deliver community-led solutions to the climate and nature crises. These are:

- **Growing Connections:** facilitating visits and collaboration between different growing groups with a focus on food security, water conservation and soil health.
- **RE-centre:** collection, storage and re-use of building and craft materials, and anything else in re-usable condition that may be of use to the community.
- **REsilience:** developing community resilience particularly through community emergency planning.
- **TOC "SIGNPOSTING THE FUTURE"** – The project we are seeking funding support for

Ultimately we would like a dedicated community space where we could undertake all the above activities.....

5. Where does your organisation meet? **In various Weymouth locations and online.**
6. How often do you meet? **Formal meetings once a month plus other informal meetings once a week.**
7. How many members does your organisation have? **4 Trustees. Our online following has risen from zero to around 300 across all digital channels.**
8. How many people will benefit from this funding? **Potentially all local Weymouth residents and visitors to the town.**
9. How many of these are Weymouth Town Council area residents? **100%**
10. How much funding are you applying for? **£700**
11. What is the total cost of your project? **Unknown at this point – £700 will pay for drawings, design work and costings for a prototype sign for a collaborative project called "Signposting the Future", as outlined below.**

The design work will include presentation materials to support funding bids to enable delivery of the project.

12. Weymouth Town Council declared a Climate and Ecological Emergency in 2019 and is keen to ensure that environmental impact reduction and opportunities for environmental enhancement are mainstreamed through its work.

How will this project help improve the environment and what mitigation measures will be put in place to limit environmental impacts such as use of single use plastics, waste reduction, sustainable travel, reducing energy usage? Tree planting and wildflower planting.

The installation is artistic in essence, aimed to be thought provoking and promote discussion about climate change issues generally. It is designed principally to inspire positive action but includes a cautionary vision of what could happen if we fail.

The messaging is not finalised but the intention is to focus on nature recovery and help people feel inspired to take positive action.

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 16, regarding the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for, this could include examples below:

- Developing locally generated clean energy schemes, producing onsite energy/renewable energy, for example solar panels, wind turbines.
- Making community buildings resilient to climate change and increased fuel costs, through insulation, A-rated appliances, LED lighting or heat pumps – reducing consumption and promoting good practice to local residents.
- Reducing car and fossil fuel usage by making it more appealing to cycle, walk or use public transport.
- Finding ways of working with nature, such as preserving or increasing biodiversity in our green spaces, strengthening the link between residents and nature through access to green space, local food growing, and creating opportunities for people to connect with nature.

The project (full project outline is attached) uses a series of “signposts” to depict 2 imaginary futures for the natural world. In one direction the signposts reveal a timeline heading toward a future we would like to see and viewed from the other direction an equivalent timeline reveals a future we currently appear to be heading toward.

Town of Culture 2025 has been the catalyst for this project which aims to support the work of “Nature Recovery Dorset”. The project idea was conceived during Great Big Green Week 2024 and is on the Mayoral Wish List. It was inspired by a similar installation in California. Our idea has subsequently been supported by Rob Hopkins of the Transition movement who has given permission for us to use his work.

14. Which of the Council’s priorities does the project contribute to?

- ✓ **Improve the wellbeing of the people of Weymouth.**
 - Manage the Council’s assets and resources responsibly and transparently.
 - Manage the Council’s services effectively to meet the needs of the communities we serve.
- ✓ **Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.**
 - Promote opportunities for economic success of the area.
 - Strive for continuous improvement and service development.
- ✓ **Work with partners to deliver our core values and strategy.**

15. If your application is over £2,500, please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances.

Not Applicable

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Days work rate for designer	£350
Days work rate for fabricator	£350
	£
	£
Total	£700

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?

Unconfirmed		
Town of Culture Funds		
Total		

18. How will the funding benefit the residents of Weymouth, and will this make a lasting difference in the carbon footprint of the community?

The project could be a legacy project for the Town of Culture 2025 providing an ongoing informative resource to be used at different locations. The benefit is not quantifiable in terms of carbon savings. The intention is to fabricate using recycled and low impact materials where possible. The messaging is intended to inspire people to support actions that reduce emissions.

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Not applicable

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

Idea was generated during public engagement events in summer 2024.

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

It will increase our profile and help us find new members, volunteers to enable activities that generate income.

22. How is your organisation normally funded? Not applicable to new organisations:

Grant applications. Charitable donations.

23. What are your current/planned subs/fees/charges?

We are not currently a paid membership organisation. We receive limited voluntary donations.

24. The Council wishes to ensure that its limited grant budget goes to help those most in need. The Council will not normally fund events or activities for which a charge

is made e.g., tickets for a dinner or a fee to attend a club. If it is intended to have a charge, please let us know how much people will be charged to access this project and what steps are to be put in place to ensure as many people as possible from Weymouth are able to access the project.

If a surplus is to be made, please detail how and when these funds will benefit the communities in Weymouth:

It is not possible for there to be a surplus in this instance.

25. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

Not yet – we need the design work that this application seeks to fund too enable us to apply for grants to complete the project.

26. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

**Donations taken during Great Big Green Week and for other activities in 2024. We have ongoing crowdfunding.
We continue to seek business and benefactor sponsorship.
We have applied for Fore Spring 2025 funding.**

27. Anticipated income/expenditure for the next 12 months?

£19,938 income / £9,596 expenditure

28. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

We received £2290 grant from Weymouth Town Council in 2023 for display stands and the printing of information.

29. Grants from non-local authority sources in the last three years with dates, if you have any:

None

30. Has the project that you want the funding for already happened? Yes/No (delete)
No

31. Will you be passing the funding on to any other groups (except to pay for goods and services)? Yes/No (delete) **No**

32. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes (name of contact) / No/Not applicable
(delete) **No Not applicable**

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: **Provided**

Account number: **Provided**

Sort Code: **Provided**

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- ✓ A copy of your most recent accounts (not more than 12 months old).
- ✓ Your most recent bank account statement & details of any other investments/savings (not more than 3 months old).
- ✓ A copy of your constitution / terms of reference / set of rules.
- ✓ A copy of the notes from your last Annual General Meeting.
- ✓ Details of your organisation's officers.
- N/A** A copy of your safeguarding policy if your group works with vulnerable adults, or children.
- ✓ A copy of your adopted equal opportunities policy or statement.
- ✓ Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed: *Provided*

Name: **Penny Quilter**

Date: **30th January 2025**

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Governance Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £1,000 or less?
n/a		For applications between £1,000 or £5,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
Yes		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
Unknown		Will a representative be attending Finance & Governance Committee?

Assessing officer: Helen Legg

Date of assessment: 03/03/25

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 26/03/25